



EXTERNAL POSTING
STRONG START CRAWFORD BAY - CONTRACT

Kootenay Kids Society (KKS) is seeking a qualified candidate to fill the position of Strong Start Crawford Bay Facilitator. The Strong Start Facilitator is responsible for working independently to plan and implement a safe, developmentally appropriate, quality inclusive and family-centered Strong Start Program based on The Ministry of Education Guidelines for Strong Start programs.

QUALIFICATIONS & SKILLS:

- Early Childhood Education Certificate
- Current recognized First Aid certificate
- Two (2) years recent related experience or equivalent combination of education, training, and experience
- Knowledge and awareness of age appropriate programming and developmental needs of children
- Physical ability to set-up and remove resources and equipment in a variety of settings
- Strong communication skills
- Experience working with a variety of cultures and family dynamics
- Second language is an asset
- Understanding of Strong Start Centers and philosophy
- Responsible, reliable, well-organized, flexible, team-player
- Must be able to obtain and maintain a Criminal Record Check

The wage is \$21.00 per hour and employment starts in September 2020 until 30th June 2021. The contract is for 18 hours of work per week (over 4 days), excluding School District 8 holidays (Christmas and Spring Break).

Please send a resume and letter of interest to:

Angela Morris, Operations Manager at angelam@kootenaykids.ca

Closing Date: 8th September 2020

JOB RESPONSIBILITIES:

These are the typical job responsibilities, however due to Covid 19, they may change due to School District 9 protocols:

- Plans, carries out and evaluates developmentally appropriate activities and experiences for children using modeling, observing, questioning, demonstrating and reinforcing techniques. Develops programs that include indoor/outdoor, active/quiet group activities.
- Identifies the abilities, interests and needs of children and develops group curriculum based on these.
- Set-up and cleanup of all onsite services during program operation. Lifting and physical activity is required.
- Prepares snacks, coffee, tea for program participants.
- Recommends referrals or additional services to parents based on their needs or work in consultation with professionals in the community.
- Communicates with school principals and Executive Director any concerns or changes needed to deliver services based on best practice.
- Ensures a healthy and safe environment in which the children and parents can interact.
- Takes an active role in welcoming clients and visitors to the centre. Develops positive rapport with all families including families with high needs or children with behavior concerns. Models positive discipline strategies with parents.

- Ensures all required registration forms and sign-in sheets are filled out by program participants. Track and report all required statistics.
- Communicates with families about children's growth and development. Requests input from and participation of parents in the development of programs. Confers with parents with regard to unusual or problematic issues.