



## EXTERNAL POSTING

### OCCUPATIONAL THERAPIST – EARLY INTERVENTION

Kootenay Kids Society (KKS) is seeking a qualified candidate to fill the part-time, temporary position of Occupational Therapist.

The Occupational Therapist provides early intervention services for children aged 0 - 6 years where there are concerns regarding physical, sensory, behavioral and/or cognitive development. Working independently as well as collaboratively within a team, the Occupational Therapist applies techniques and strategies, and directs activities related to occupational therapy to assess children's current condition and to select and prepare specific home-based or child care setting treatment programs.

Services are child focused and are provided in the setting that best meets the child's needs whether at home, in school, on the playground or in the clinic. The Occupational Therapist provides direction and support for the child, parents, teachers, and other caregivers.

#### QUALIFICATIONS & SKILLS

- Graduate of a recognized school of Occupational Therapy.
- Eligible for membership with the Canadian Association of Occupational Therapists.
- Eligible for registration with the British Columbia Society of Occupational Therapists.
- Registered member of the College of Occupational Therapists of British Columbia.
- Have the personality and ability to relate well to children and parents, to work independently as well as with a team of professionals
- Good organization, time and general management skills.
- Computer skills (word processing, Internet, E-mail) to do information searches, to complete client reports and to send reports as needed.
- Must undergo a criminal record check with satisfactory results, possess a valid BC driver's license, have reliable vehicle suitable for travel, basic CPR & first aid skills.
- Pediatric training and experience is preferred.

This temporary, 21 hours/week position will begin June 2020 to provide maternity cover. The position requires membership with BCGEU and is open to all applicants.

The wage is consistent with JJEP Wage Grid Level Paraprofessional 16, [\$44.08] of the Collective Agreement. The position is eligible for benefits.

**Please send a resume and letter of interest to:**

Angela Morris, Operations Manager at [angelam@kootenaykids.ca](mailto:angelam@kootenaykids.ca)

**Closing Date: 4:30pm Friday 27<sup>th</sup> March, 2020**

## KEY DUTIES & RESPONSIBILITIES

- To plan and implement the Occupational Therapy Program in accordance with the policies and philosophy of the Ministry of Children & Family Development contract.
- To participate in interagency, interdepartmental and departmental planning.
- To assess each child's need for Occupational Therapy.
- To plan an active treatment program for each child requiring Occupational Therapy.
- To support recreation programs for children with disabilities and special needs.
- To help parents understand the nature of their child's disability and help them set realistic and achievable goals for their child.
- To guide parents and other caregivers in handling their individual child and encourage understanding of the treatment program that is to be continued in the home and during daily activities.
- To perform home visits to consult with parents regarding the child's activities of daily living and to assist with suitable equipment for the home.
- To inform parents of other resources available for their child.
- To inform parents of support groups and services available.
- To monitor function of braces and other orthotic devices and fabricate simple adaptive assistive equipment when necessary (i.e.) splinting.
- To assist and advise on choosing appropriate equipment (i.e) wheelchair, standing frame, bathing aides when required.
- To provide consultation and support to help teachers of special needs preschool or day care children with inclusion in the classroom and activities.
- To prepare assessment reports and maintain accurate, up-to-date records.
- To provide reports to parents and other agencies as required. This is to be done with regards to confidentiality.
- To participate in client conferences, team planning, team meetings and case reviews.
- To assist in developing care of educational plans which include identified needs, goals, tasks and time frames, in conjunction with other caregivers and team members.
- To maintain program statistics.
- To operate the department within the allotted budget, in co-operation with team members and the Executive Director.
- To assist in maintaining the orderly appearance and safety of the department.
- To act as a resource to the community on children with special needs.
- To attend workshops and be aware of relevant new theories and methods.
- To perform other related duties assigned by the Executive Director.