



EXTERNAL POSTING

CASUAL EARLY CHILDHOOD EDUCATOR/ ASSISTANT

Kootenay Kids Society (KKS) is seeking a qualified candidate to fill the casual position of Early Childhood Educator (ECE) at the Early Care and Learning Centre.

Under the supervision of the ECE Senior Supervisor, the casual Early Childhood Educator, working within a team environment, will be responsible for assisting in all aspects of planning, implementing and evaluating a comprehensive, age-appropriate program for children in their care.

QUALIFICATIONS & SKILLS:

- 19 years of age - minimum
- Early Childhood Educator (ECE) Certificate or enrolled in ECE program
- Current recognized First Aid Certificate
- Current Criminal Record Check
- Infant Toddler or Special Needs Certificate an asset
- Demonstrated knowledge of child development and its practical application
- Developed verbal, written and interpersonal skills
- Physical stamina and general good health
- Ability to work as part of a team
- Reliable and dependable

This casual position will begin as soon as possible. The position requires membership with BCGEU and is open to all applicants.

The wage is consistent with the BCGEU Local Memorandum of Agreement (\$14.87 - \$18.26 per hour). The position is not eligible for benefits.

Send resume and letter of interest to:

Angela Morris, Operations Manager at angelam@kootenaykids.ca

Closing Date: 4:30pm Friday 21st February, 2020

JOB RESPONSIBILITIES:

- Assists in planning and implementing developmentally appropriate activities and experiences for children in their care
- Participate in all aspects of the implementation of a daily program that will include indoor/outdoor play, active/quiet play and individual and group activities
- Supervise children in daily activities. Guide and assist children in the development of appropriate life skills and interactive behaviour. Utilize teaching techniques that include modeling, observing, questioning, demonstrating and positive reinforcement

- Assists in ensuring the supervision and safety of children at all times both indoors and outdoors
- Under supervision, attends to each child's physical need including diapering, toileting, feeding and sleeping
- Employ appropriate and acceptable behaviour management techniques at all times
- Provide feedback to child care centre staff regarding child's daily activities
- Report all problems and serious incidents to the Learning Centre Director or designate
- Carry out proper health, safety and licensing standards and report any concerns to the Learning Centre Director or designate
- Familiarize self with the Kootenay Kids policies and procedure manual and health and safety manual
- Work cooperatively as part of a team, providing input and support to co-workers.
- Maintain effective working relationships with Kootenay Kids staff, families and community members
- Complete reports and paper work as directed
- Maintain confidentiality regarding all matters pertaining to clients and the Kootenay Kid society
- Perform other related duties as required.